

LANGTON MATRAVERS PRE-SCHOOL COMMITTEE MEETING **WEDNESDAY 1ST OCTOBER 2008**

Apologies – Lyn Gotch, Lisa Hales, Gina Meadows

Present – Cassie Feltham, Kelly Fenech, Sam Turner, Moira ?

Bookkeeping Update -

We would like to welcome Moira ? as our new Bookkeeper and Steph Dicker as our new Wages Clerk with immediate effect, many thanks to you both for offering your services, it is very much appreciated.

Recruitment -

Our search for a new Leader is still ongoing however we have had some very promising applications which we are currently pursuing, we hope to have a new leader in place before the end of the year.

Fundraising –

Table Top Sale – This is booked for Sat 1st November, it has been advertised in the Dubber & will be again this month, Cassie is contacting Chris re: a flyer drop.

We have a few tables confirmed and some raffle prizes & cake donations but we need lots more! Kelly to send letters to Parents / Carers along with raffle tickets, Sam to send letters to local businesses.

The Bonfire night fundraiser is unfortunately not going to happen this year, we have not been able to find a venue and the short time scale is a big factor, we will keep it in mind for next year.

New Year Event (70's / 80's theme night?) – With the Table Top Sale in November and Christmas commitments we feel that this event would be better in the spring / summer months, maybe a marquee in the school field with disco / band and food & a bar, will look into the possibility and dates.

Car Boot Sale in the school field – Possibility of doing in the spring / summer months, will check out feasibility & dates.

Quiz Night – To be held at the Ship Inn, Swanage. Exact date to be confirmed but Jan / Feb time.

Christmas Cards – Cassie has information regarding a company which produces packs of Xmas cards from pictures drawn by our little ones. 50p per pack sold will go to the pre-school.

Mothers Day Cream Tea – May do again but not on Mothers Day itself

Travelling Trends – Will book a date around Easter time

Christmas Party –

A fancy dress disco has been suggested, to be held in the hall above the pre-school. Cassie to contact the disco and we will put up a list for food the same as last year. To be held on a Thursday morning this year, date tbc.

Business Plan –

We will book a separate meeting specifically to discuss the Business Plan and Surestart grant application.

A.O.B –

Telephone / Broadband – Cassie is sending a letter up to the school re: getting an extension for the pre-school.

Outside tap – Kelly to ask her dad about the possibility of doing this

Website – Cassie has developed a News page and is in the process of developing a Staff Page & a Committee Page. Will also add term dates & wish list.

Extension windows, gutters & broken pinnacle – Sparkling windows have been contacted to clean, we have someone arranged to get another pinnacle and sort out the gutters.

Swanage Carnival – Cassie will contact them regarding adding our name to the list of nominated charities

Next Meeting to be held on Monday 27th October, 8pm at the Kings Arms